



NOTICE OF MEETING

PORTCHESTER CREMATORIUM JOINT COMMITTEE

MONDAY, 19 SEPTEMBER 2016 AT 2.00 PM

HURSTWOOD ROOM, PUBLIC SERVICES PLAZA, HAVANT

Telephone enquiries to John Haskell, Clerk to the Joint Committee 023 9283 4057

(NB This Agenda should be retained for future reference with the Minutes of this meeting.

The agenda, minutes and non-exempt reports are available to view on-line at www.portchestercrematorium.org)

Membership of the Joint Committee - 2016/17

Gosport Borough Council

Councillor Alan Scard
Councillor Dennis Wright

Fareham Borough Council

Councillor Keith Evans
Councillor Susan Bell

Havant Borough Council

Councillor Tony Briggs
Councillor David Guest

Portsmouth City Council

Councillor Lee Mason
Councillor Rob New

AGENDA

1 Apologies for Absence

2 Appointment of Vice-Chairman

The Vice-Chairman should be appointed from one of Portsmouth's representatives as it will be Portsmouth's turn to act as Chairman for the

2017/18 municipal year.

3 Declarations of Members' Interests

4 Minutes of the Meeting held on 13 June 2016 (Pages 1 - 6)

5 Matters Arising from the Minutes not specifically referred to on the Agenda

6 Clerk's Items (Pages 7 - 18)

The Clerk to the Joint Committee will report on any matters requiring attention.

(a) Metals Recycling Scheme – Charitable Nomination

(b) Internal Audit Report 1083 (Attached)

7 Building Works Programme (Pages 19 - 20)

Report from the Engineer and Surveyor attached.

RECOMMENDED that the Joint Committee notes the contents of the report.

8 Manager and Registrar's Report (Pages 21 - 22)

(a) General Report attached

(b) Any other items of topical interest

9 Horticultural Consultant's Report (Pages 23 - 24)

A report from the Horticultural Consultant on grounds maintenance generally.

RECOMMENDED that the report be received and noted.

10 Portchester Crematorium Grounds Maintenance Contract (Exempt Item)

Before considering this item the Joint Committee will be asked to pass the following resolution –

RECOMMENDED that the public be excluded from the meeting during this item of business because it is likely that if members of the public were present there would be disclosure to them of 'exempt information' within paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

The purpose of the attached report is to provide options and a recommendation for the provision of horticultural grounds maintenance services when the current contract ends on the 31 December 2016.

- 11 Date of Next Meeting -
Monday 12 December 2016 at 2pm in Portsmouth**

JH/me
6 September 2016
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